



TOPICS COVERED - INSTRUCTOR-LED	TOPICS COVERED - ONLINE
<p><b>Introduction</b></p> <ul style="list-style-type: none"> <li>• Course Objectives</li> <li>• Corporate Catastrophes</li> <li>• Legal Regulations Related to Workplace Ethics</li> <li>• ValuEthics Essentials®</li> </ul>	<p><b>Introduction</b></p> <ul style="list-style-type: none"> <li>• Course Objectives</li> <li>• Corporate Catastrophes</li> <li>• Legal Regulations Related to Workplace Ethics</li> </ul>
<p>The ValuEthics Essentials® are covered in the Introduction module.</p>	<p><b>ValuEthics Essentials®</b></p> <ul style="list-style-type: none"> <li>• ValuEthics Essentials®</li> </ul>
<p><b>Know, Follow, and Communicate the Code</b></p> <ul style="list-style-type: none"> <li>• Restrictions in Distributing Copyrighted Material</li> <li>• Management Responsibilities Related to the Organization’s Code</li> </ul>	<p><b>Know, Follow, and Communicate the Code, Part 1 and Part 2</b></p> <ul style="list-style-type: none"> <li>• Restrictions in Distributing Copyrighted Material</li> <li>• Management Responsibilities Related to the Organization’s Code</li> </ul>
<p><b>Report Problems Accurately</b></p> <ul style="list-style-type: none"> <li>• Accepting Gifts, Gratuities, and Rebates from Clients and Vendors</li> </ul>	<p><b>Report Problems Accurately</b></p> <ul style="list-style-type: none"> <li>• Accepting Gifts, Gratuities, and Rebates from Clients and Vendors</li> </ul>
<p><b>Welcome Concerns</b></p> <ul style="list-style-type: none"> <li>• Intake Interview</li> <li>• Concern Recognition and Identification</li> <li>• Concern Resolution</li> </ul>	<p><b>Welcome Concerns</b></p> <ul style="list-style-type: none"> <li>• Intake Interview</li> <li>• Concern Recognition and Identification</li> <li>• Concern Resolution</li> </ul>
<p><b>Get Help</b></p> <ul style="list-style-type: none"> <li>• Steps for Raising Concerns to Higher Management</li> <li>• Concern Recognition and Identification</li> <li>• Concern Resolution</li> </ul>	<p><b>Get Help</b></p> <ul style="list-style-type: none"> <li>• Steps for Raising Concerns to Higher Management</li> <li>• Concern Recognition and Identification</li> <li>• Concern Resolution</li> </ul>
<p><b>Managing Code, Conduct, and Compliance Issues</b></p> <ul style="list-style-type: none"> <li>• Compliance with Laws and Regulations</li> <li>• Application Exercises (optional)</li> </ul>	<p><b>Summary</b></p> <ul style="list-style-type: none"> <li>• Review of Key Concepts</li> </ul>