

civil treatment[®] for MANAGERS

GOVERNMENT

Civil Treatment[®] for Managers (CTM) Government gives supervisors the skills they need to manage fairly and legally in today's changing workplace. ELI[®] takes complex legal standards and translates them into guidelines for businesslike behavior.

COURSE OVERVIEW

A *Human Resource Executive* magazine "Top 10 Training Product," CTM Government uses an interactive and experiential learning format with a modular lesson design. In addition to its realistic videos and skills-building exercises, CTM Government features simulated legal cases with participants acting as jurors. The program focuses on laws specific to government employees and includes real-life cases from the government sector.

The course also teaches concrete behavioral guidelines that produce tangible results in the workplace. Clients who use the Civil Treatment[®] program report reduced litigation expenses and positive changes in organizational culture.

DELIVERY OPTIONS

Civil Treatment[®] for Managers Government is a six-hour instructor-led program. It can be taught by ELI's professional instructors or your own ELI-certified instructors.

Harassment and Discrimination Training



Regularly updated to ensure legal compliance and business relevance, CTM Government covers a range of issues addressed within two primary themes: Workplace Environment and Business Decisions.

Topics include the following:

- *Sexual/other forms of harassment*
- *National origin issues*
- *Discrimination (race, age, gender, disability, pregnancy, and religious)*
- *Retaliation/protected protest*
- *Abusive behavior*
- *Employee accommodations (Rehabilitation Act/ADA, FMLA, religious)*
- *Unjust dismissal*
- *Fair hiring, selection, and promotion*
- *Workplace violence*

For more information, contact your sales representative at 800-497-7654.